WSBIS Working Team Meeting 5/28/2014

Present: George, Steve, Roman, Rich, Barbara, Margaret, Larry (Margaret & Larry via phone)

1. Roman handed out the Enumerated HLPUnmatched Data and Enumerated BPOUnmatched Data spreadsheets. There was general discussion about the contents. Some items on the list were discussed more thoroughly and agreed upon. Roman will update the spreadsheets and provide the new lists to Steve.

Steve will go over the lists to determine what changes need to be made to the enumerated data in preparation for the database merge. He noted that he can implement the data changes but that they will need thorough review.

Steve emphasized that the enumerated data must match between LP & BPO. There cannot be items with multiple definitions.

Roman will provide Steve with copies of his marked up prints of the BridgeWorks forms previously provided as the intended way to indicate fields for inclusion in the LP MO, indicating fields that need to be added, removed or changed for the LP MO. Margaret would also like a copy to review.

It was brought up that the data fields that do not contain enumerated data also need to be reviewed.

2. Proposed Improvements: it seems there is some fine tuning needed but for the most part the final method of calculating Proposed Improvements has been resolved. This updated version will be presented at the next meeting.

3. Rich wondered if we could add fields for the 3 AASHTO trucks. George said that if there are any fields to be added by LP now, that's fine. George is prepared to include these fields if they are fully defined for the next meeting, though Steve may determine they need to wait for a future version. See discussion below about special haul vehicle (SHV) loads. But the preference is that changes that aren't necessary now be held off until a future version.

If there are requests for additional fields, please send Steve an email with the proposal and it will be evaluated.

4. The mission statement and goals have been approved.

5. The WSBIS Project Tracking spreadsheet was discussed. George pointed out that the portion of the estimate for LP hours had been removed, but now needs to be put back in. Roman will provide this information to George by the end of this week.

The estimate for Establish Data Standards needs to be adjusted.

Steve will come up with an estimate for the ability to export data to Access after he evaluates what's needed. Steve will also help George fill in the NBE hours.

It is assumed that, after the first deployment of WSBIS in BPO, a second deployment to fix found problems will be required within a short time. The target for having WSBIS ready for local agency testing is June 1, 2015, after this second deployment. The LP deployment will be later in the year, potentially October 2015.

Roman will provide Steve with documentation of how the voting/approval/release process currently works for LP.

6. Establishing Data Standards: the Translated NBI Fields spreadsheet was discussed. Steve requested that a column indicating the resolution of each item be added.

Owner and Custodian codes: if LP has any to add, ~~please do so soon. This will be discussed at our next meeting.~~they need to be presented at the next meeting for discussion and review.

Historical Significance: to be discussed at our next meeting.

Inspection Types: the Underwater and Damage types have sub-types that are different between BPO and LP. The current plan is to include all inspection types needed by both BPO and LP managed operations. It's possible that Steve may be able to separate them by managed operation sometime in the future.

Report Types: the FETR type is used by LA but not BPO. It is used to document inspections by non-certified inspectors. This type will be retained.

The InDepth report type exists for both LA and BPO, but the abbreviation varies. INDP will be used.

Load Rating Methods: Harvey has said that everybody needs to use the FHWA codes. This would necessitate LP making translations. LP will review, and this will be addressed at the next meeting. Roman raised the issue of special haul vehicles (SHV's) and how they need to be coded as legal loads for FHWA Item 70. George was not familiar with this issue and will look into it.

7. Conditioning the data: there is a lot of time allocated in the project to data conditioning. It was suggested that this work begin soon.

~~Martha~~ Margaret would like to have a head's up about which data needs to be conditioned. This can be done after the data definitions are solidified.

8. Batch updates: George offered the option for Larry to discuss using batch updates with Paul, as BPO has used this method extensively. It was decided that this method isn't a good fit for the local agencies.

9. Data checking in the application will be addressed after implementation of the application to LP. To begin with, the BPO data checking will be used.

The next meetings will be on June 12 and July 2.